



## College Savings Account/Match Scholarship Application Checklist (application for current 9<sup>th</sup> graders)

### STEP ONE: Create an Account at [www.kcscholars.org](http://www.kcscholars.org)

- Click “Apply Now.” Create an account. Check your email and click the link provided to confirm your new account.

### STEP TWO: Complete the Eligibility Requirement Check

- To determine your income eligibility, complete the FAFSA4Caster to calculate your EFC (Expected Family Contribution) by visiting <http://www.kcscholars.org/fafsa4caster>
- You will need your parent’s income and asset information
- Refer to the [FAFSA4caster guide](#) (also located within the eligibility check for guidance).
- Enter your EFC in the Eligibility Quiz

You can complete the following tasks in any order:

### Complete the Applicant Form

- The applicant form consists of 7-8 pages and will take you approximately 20 minutes to complete

### Send Online Recommendation Request

- Select a recommender
  - Must be a teacher or counselor that you knew in 7<sup>th</sup>, 8<sup>th</sup>, or 9<sup>th</sup> grade
  - Recommender cannot be a family member, friend, classmate, or teammate
- Recommenders must complete an **online** recommendation form; letters are **not accepted**
  - Enter in the name and email address of your recommender in the application portal. KC Scholars will immediately email them an online form to complete. Follow up with your recommender to ensure they received it.
  - Complete this section early to give your recommender plenty of time to complete the recommendation
- The recommender **must** complete their form before you can submit your application.

### Complete Personal Statement

- Respond to the following personal statement prompts:
  - **Prompt 1:** Describe what you learned in the process of saving for something or watching someone else save for something and how will you apply what you learned when you are saving for college.
  - **Prompt 2:** Why should you be selected to receive a College Savings Account?
    - Each prompt has a word count of 250 minimum; 750 max
- Type out your responses in a separate document to allow time to review and so you can save your responses.
  - KC Scholars **cannot** send you a copy of your personal statement responses after you submit your application.

### Upload Current High School Transcript (can be unofficial)

- Must include final grades from first semester of 9<sup>th</sup> grade
- Check with your high school counselor or registrar to obtain a digital copy of your transcript

### Sign the Online Participation Agreement

### Submit Your Full Application by 11:59pm on February 28, 2020!

**\*Once you have completed all tasks *and* your recommenders have submitted their recommendation forms, you can then log into your account and submit your application. Only submitted applications will be considered.**

Contact us at [info@kcscholars.org](mailto:info@kcscholars.org) or 816-581-5700 if you have any questions!