



# ADULT LEARNER SCHOLARSHIP EARLY AWARD APPLICATION CHECKLIST

**DEADLINE: FEBRUARY 26, 2021**

## 1) CREATE AN ACCOUNT

- Create an account at [kcscholars.org](https://kcscholars.org)
- Check your email for a confirmation link to verify your account

## 2) ELIGIBILITY CHECK

- To calculate your EFC, complete the 2021-2022 FAFSA at [fafsa.gov](https://fafsa.gov) using your **2019 taxes**
- Visit [kcscholars.org/efc](https://kcscholars.org/efc) if you can't complete the FAFSA; have economic hardships due to COVID-19; or if you have additional questions

**THE FOLLOWING TASKS CAN BE COMPLETED IN ANY ORDER:**

## ONLINE RECOMMENDATIONS

- Identify two people to be recommenders
  - Can be an employer, instructor, etc. but **not** a family member
- Enter name & email address of your recommenders
  - We will send them a link to an online recommendation form, letters are **not** accepted
- Complete this task early!
  - Follow up with your recommender to ensure they received the recommendation link.

## PERSONAL STATEMENTS

- Respond to two prompts:
  - How will earning a college degree enable you to reach your personal and/or career goals?
  - Why should you be selected to receive a scholarship?
- Both responses must be 250-750 words each
- Type your responses in a separate document to review and save for future use

## UNOFFICIAL TRANSCRIPTS

- Upload unofficial transcripts from all colleges at which you've earned credit.
- We will accept digital transcripts, scans or photos of the transcript as long as all information is legible
- If you are having issues obtaining your transcript, please contact us at [info@kcscholars.org](mailto:info@kcscholars.org)

## APPLICANT FORM

- List your work history & community involvement

## PARTICIPATION AGREEMENT

- Your electronic signature is required

**QUESTIONS? EMAIL [INFO@KCSCHOLARS.ORG](mailto:info@kcscholars.org) OR CALL 816-581-5700**