

Traditional Scholarship Application Checklist (application for current 11th graders)

STEP ONE: Create an Account at www.kcscholars.org

- If you are new to KC Scholars, click “Apply Now” and “Register” for an account. Check your email and click the link provided to confirm your new account.
- If you have applied for KC Scholars before, you can login to your prior account instead of registering for a new account.

STEP TWO: Complete the Eligibility Requirement Check

- To determine your income eligibility, complete the EFC Calculator to calculate your EFC (Expected Family Contribution) by visiting <https://studentaid.gov/aid-estimator/>
- You will need your and your parent’s income and asset information
- Refer to the [Federal Student Aid Estimator Guide](#)
- Enter your EFC in the Eligibility Requirement Check

You can complete the following tasks in any order:

Complete the Applicant Form

- The applicant form consists of 7-8 pages and will take you approximately 20 minutes to complete

Send Two Online Recommendation Requests

- Select two people to be recommenders
 - Recommender #1 – must be a teacher or a counselor
 - Recommender #2 - can be someone of your choice (teacher, coach, pastor, scout leader, work supervisor, youth director, etc.)
 - Recommender cannot be a family member, friend, classmate, or teammate
- Recommenders must complete an **online** recommendation form; letters are **not accepted**
 - Enter in the name and email address of your recommenders in the application portal. KC Scholars will immediately email them an online form to complete. Follow up with your recommenders to ensure they receive it.
 - Complete this section early to give your recommenders plenty of time to complete the recommendation
- Both recommenders **must** complete their forms before you can submit your application.

Complete Two Personal Statement Prompts

- Respond to the following prompts:

9th Grade

- **Prompt 1:** Describe a time when you worked hard to achieve a goal and succeeded. What was the goal and what steps did you take to achieve the goal?
- **Prompt 2:** How would receiving this award impact your desire and ability to go to college?

11th Grade

- **Prompt 1:** What does your community mean to you and what are ways you plan to contribute once you graduate college?
- **Prompt 2:** What makes you want to pursue a college degree? How will earning a college degree enable you to reach your personal and/or career goals?
 - *Each personal statement prompt has a word count of 250 minimum; 750 maximum*
- Type out your responses in a separate document to allow time to review and so you can save your responses.
 - KC Scholars **cannot** send you a copy of your personal statement responses after you submit your application.

Upload Current High School Transcript (can be unofficial)

- Transcript must show five semesters which includes 9th and 10th grade years and including final grades from your fall semester of 11th grade. If you are in 9th grade it should include first semester final grades.
- Check with your high school counselor or registrar to obtain a digital copy of your transcript

Sign the Online Participation Agreement

Submit Your Full Application by 11:59pm on February 24, 2023!

***Once you have completed all tasks and your recommenders have submitted their recommendation forms, you can then log into your account and submit your application. Only submitted applications will be considered.**

Contact us at info@kcscholars.org or 816-581-5700 if you have any questions!